

## Wedding Terms & Conditions

### **Bookings:**

Bookings are subject to availability. To make a booking we require written confirmation as well as the signed terms & conditions, as well as the deposit

### **Deposits & Payments:**

R 5000.00 Non – Refundable Deposit is required immediately to secure the date and the Venue. Should the booking be cancelled at any time or for whatever reason this deposit will be forfeited.

50% of the total invoice is payable by the date Stipulated on the invoice

Full payment of the invoice will be required no later than three (3) weeks before the wedding. Please ensure that we have final numbers and arrangements in time in order to invoice correctly

Any extra costs incurred during the wedding must be settled before departure.

### **Cancellation Policy:**

In the event of a cancellation the following will apply:

- The R 5000.00 Deposit will be forfeited should the wedding be cancelled any time after booking for whatever reason.
- Cancellations must be done in writing to Cradle Moon Lakeside Game Lodge.
- 2 Months before the wedding – a cancellation fee of 50% of the amount reflected on the pro-forma invoice will be required.
- 1 Month or less before the wedding- full payment of the total invoice will be required.

### **Conservancy Fee:**

Cradle Moon Lakeside Game Lodge forms part of the Cradle Moon Conservancy. As necessary in all conservancies a conservancy Fee of R50.00 per person older than 4 years will be charged. – This Fee is already included in the wedding package price.

### **Ceremony & Reception Conditions**

- The wedding rate includes use of the venue until 24h00 for afternoon/evening weddings and up to 18h00 hours for Morning/Lunch weddings
- Your service providers will be permitted to set up the Day Before the wedding, should we NOT have another event or Function. Should they be able to set up the day before, the hours will be strictly from 08h00-17h00. If not possible the Venue will only be made available for set-up/décor from 07h00 on the day of the wedding. All Décor must be removed on the day of the function, unless otherwise agreed with the wedding coordinator. Service providers will be responsible for all their own equipment set up and strike of any décor. Should they require assistance from Cradle Moon Staff there will be a charge per staff member.
- Suppliers
- Cradle Moon Lakeside Game Lodge does not accept any responsibility for any Décor or any of the Suppliers equipment.
- Suppliers are required to bring own extension cords, twin plugs or any other equipment needed.
- Due to our venue being in a Game reserve, music volumes must be lowered at 23h00 and off by 24h00 – Venue closing time
- Please also take note the we do Not allow any paper/ glitter or artificial confetti. Please be so kind to consider our animals and use either leaves, rose petals, lavender, dried flowers or bubbles or anything that will not harm the environment or animals.
- We do not Allow any “Chinese lanterns”, Sparklers or open flames anywhere on the reserve, should you like to make use of candles in the venue ONLY, you may do so as long as it is in a candle holder that will prevent wax from dripping on the tables.



- Any damage caused to any of the Cradle moon property (including table, chairs windows or lights) will added to your account.

Check in & check out procedures for Stayover guests

**Check in:**

- Guests can check in to the Bungalows from 15h00. Unfortunately, NO EARLY check in will be permitted.
- Identification will be required upon Check in (ID Document, Drivers License Or Passport for Every person)
- Guests will be required to bring confirmation of their booking as well as proof of payment for check in
- Full payment of accommodation will be required at check-in. No payment No check in

**Check Out:**

- Check out is at 10h00
- Guests will only be able to exit the Cradle Moon Gate with a Gate exit Pass.
- This must be collected at our Reception
- The Gate Exit pass will only be issued once all outstanding fees on the room account has been paid and the keys handed in.

**Food & Drinks**

We DO NOT allow any food or drinks to be brought onto the property as gifts to guests or for any other reason Brides must provide their own wedding cake.

**Cradle Moon offers a buffet menu only. No plated menus**

Please see the menu below; You are more than welcome to discuss options with your wedding coordinator and our chef.